



PT ASTRA AGRO LESTARI Tbk  
("COMPANY")

## NOTICE OF THE ANNUAL GENERAL MEETING OF SHAREHOLDERS

The Board of Directors of PT Astra Agro Lestari Tbk (the "Company") hereby gives Notice of the 2024 Annual General Meeting of Shareholders (the "Meeting") to all shareholders of the Company, which will be held physically and electronically on:

Day/Date	:	Tuesday, 23 April 2024
Venue	:	Catur Dharma Hall, 5 <sup>th</sup> Floor Menara Astra - Jakarta Jalan Jenderal Sudirman Kav. 5-6 Jakarta Pusat 10220
Time	:	09.00 a.m. until it's finished
Electronic Attendance	:	Using the Electronic General Meeting System KSEI ("eASY.KSEI") facility

With the following agenda:

1. Approval of the Company's 2023 Annual Report, including ratification of the Board of Commissioners Supervision Report and ratification of the Consolidated Financial Statements of the Company for Financial Year 2023.
2. Determination on the appropriation of the Company's Net Profit for Financial Year 2023.
3. a. Change of composition of members of the Board of Directors of the Company.  
b. Determination on the salary and benefit of the Board of Directors and determination on the honorarium and/or benefit of the Board of Commissioners of the Company.
4. Appointment of the public accountant firm to conduct an audit of the Company's Financial Statements for Financial Year 2024.

**Explanation of the agenda of the Meeting:**

All the agenda of the Meeting are the agenda that are regularly held in the Annual General Meeting of Shareholders of the Company, in accordance with the provisions of Law Number 40 Year 2007 regarding Limited Liability Company as amended and Articles of Association of the Company.

### Notes:

#### I. General Provisions

1. This notice is an official invitation for shareholders of the Company.
2. The Company's 2023 Annual Report and other information regarding to the Meeting are available on the Company's website (<https://www.astra-agro.co.id>). In addition, the shareholders of the Company may also obtain these documents, starting from the date of this Notice until **Tuesday, 23 April 2024 at 07.00 a.m. Western Indonesian Time**, for further information related to the Meeting can be obtained from the Company during business hours and upon written request from Shareholders via email ([investor@astra-agro.co.id](mailto:investor@astra-agro.co.id)) to the Company.
3. In accordance with the Announcement of the Meeting, which was published on **Friday, 15 March 2024**, those who are entitled to attend or be represented at the Meeting are only shareholders

whose names are registered in the Register of Shareholders of the Company on **Thursday, 28 March 2024 at 04.00 p.m. Western Indonesian Time.**

4. One share entitles the holder to cast 1 (one) vote. If a shareholder owns more than 1 (one) share, the votes cast are valid for all shares which he/she owns.
5. The participation of shareholders in the Meeting can be done with the following mechanism:
  - a. attend electronically through the eASY.KSEI facility (for individual shareholders who are Indonesian citizens); or
  - b. give power of attorney to the securities company or custodian bank of each shareholder, then the securities company or custodian bank gives power to RSR through E-Proxy (for individual shareholders who are foreign nationals and are legal entities (Indonesian and foreign)); or
  - c. attend physically.
6. Shareholders who are unable to attend the Meeting, may:
  - a. provide power of attorney electronically (“E-Proxy”) through eASY.KSEI facility to an independent party appointed by the Company (PT Raya Saham Registra (“RSR”), as the Company's Securities Administration Bureau) for individual shareholders who are Indonesian citizens; or
  - b. provide written power of attorney to their attorneys.

## **II. Attendance of Shareholders using eASY.KSEI**

1. Shareholders who can use the eASY.KSEI facility are individual shareholders who are Indonesian citizens who:
  - a. have a Single Investor Identification Number (SID Number). Information regarding the SID Number can be obtained by contacting the securities company or custodian bank of each shareholder; and
  - b. have already registered/activated his/her eASY.KSEI account through <https://akses.ksei.co.id>. The Registration Guide can be accessed [here](#).
2. Shareholders who intend to attend electronically and vote electronically must:
  - a. (i) provide an electronic declaration of attendance; and  
(ii) cast their votes on the agenda of the Meeting, within the period starting from the date of this Notice until **Monday, 22 April 2024 at 12.00 p.m. Western Indonesian Time** through the eASY.KSEI facility (<https://easy.ksei.co.id/egken/>); or
  - b. register on the Meeting date from **07.00 a.m. to 08.30 a.m. Western Indonesian Time** through the eASY.KSEI facility and cast his/her vote directly (live e-voting) through the eASY.KSEI facility when the Meeting is in progress.
3. The Company provides E-Voting Guide to shareholders which can be accessed [here](#).
4. Delay, failure, non-compliance or negligence in following the above provisions as well as the eASY.KSEI guidelines issued by PT Kustodian Sentral Efek Indonesia, for any reason, will result in shareholders not being able to attend the Meeting electronically and therefore will not be counted in the attendance quorum and /or unable to vote electronically.
5. Shareholders can also watch the Meeting live through the Zoom webinar by accessing the eASY.KSEI menu on the AKSes.KSEI facility (<https://akses.ksei.co.id/>) or the GMS Viewing menu on AKSes KSEI mobile. The Company provides AKSes.KSEI Zoom Webinar Guide to shareholders which can be accessed [here](#).

## **III. Provision of E-Proxy to Independent Party Appointed by the Company through the eASY.KSEI Facility**

1. The Company has appointed the its Securities Administration Bureau, RSR as an independent party who represents the shareholders to attend and cast votes at the Meeting.
2. Shareholders who will provide E-Proxy to RSR must submit their power of attorney and cast vote, from the date of this Notice until no later than **Monday, 22 April 2024 at 12.00 p.m. Western Indonesian Time.**

3. The Company provides a guideline of granting an E-Proxy to RSR which can be accessed [here](#).

#### IV. Physical Presence of Shareholders or their Proxies

1. To ensure that the Meeting runs in an orderly, efficient and timely manner, shareholders or their attorneys who will be physically attend are kindly requested to arrive the latest at **07:00 a.m. Western Indonesian Time**. The registration process will be closed at **08.30 a.m. Western Indonesian Time**.
2. Shareholders or their attorneys are required to show their official Identity Card (“KTP”) or other valid identification and submit a copy of it to the registration officer at the registration area before entering the Meeting room.
3. Shareholders of the Company in the form of a legal entity are required to submit copy(-ies) of their latest articles of association and a notarial deed appointing the incumbent of Board of Commissioners and Board of Directors or management during the Meeting, to the registry officials at the registration counter before entering the Meeting room.
4. Shareholders whose shares are registered in collective custody at KSEI or their proxies, are required to provide Written Confirmation to attend Meeting (*Konfirmasi Tertulis Untuk Rapat* (“KTUR”)) to the registry officials.
5. Shareholders or their proxies who physically attend the Meeting are obliged to follow the proceedings of the Meeting in an orderly manner. The Chairman of the Meeting has the right to take necessary actions to ensure an orderly Meeting, including but not limited to prohibiting Shareholders or their proxies who disrupt the orderliness of the Meeting, from attending or being in the Meeting room.

#### V. Authorization in writing

1. Shareholders may be represented by their proxies based on a power of attorney whose form and content are approved by the Board of Directors of the Company. Members of the Board of Directors, members of the Board of Commissioners and employees of the Company may act as proxies for shareholders in the Meeting, but are not entitled to vote in the voting. Shareholders whose addresses are registered outside the Republic of Indonesia, their power of attorney must be legalized by a local notary/other authorized institution(s) and:
  - a. legalized by local Indonesian Embassy/Representative; or
  - b. for shareholders whose addresses are registered in countries that have ratified the Convention on the Abolition of Requirements for the Legalization of Foreign Public Documents, obtain an Apostille certificate from the competent authorities of such country.
2. The form of power of attorney is available and can be downloaded on the Company’s website. It may also be obtained during office hours at the Company’s Securities Administration Bureau, RSR, via email at [rsrbae@registra.co.id](mailto:rsrbae@registra.co.id), telephone number: (+62 21) 2525666, facsimile number: (+62 21) 2525028; or the Company’s Corporate Legal, via email [legal@astra-agro.co.id](mailto:legal@astra-agro.co.id).
3. The original power of attorney that has been signed and meets the requirements as stated in point 1 above, must be received by the RSR or the Company’s Corporate Legal no later than **Monday, 22 April 2024 at 12:00 p.m. Western Indonesian Time**.

**Jakarta, 1 April 2024**  
**Board of Directors of the Company**